

PREAMBLE

"This Diploma Supplement model was developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international 'transparency' and fair academic and professional recognition of qualifications (diplomas, degrees, certificates, etc). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why."

http://ec.europa.eu/education/policies/rec_qual/recognition/ds_en.pdf

1. INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

1.1 Family name(s)

1.2 Given name(s)

1.3 Date of birth (dd/mm/yyyy)

1.4 Student identification number or code (if available)

2. INFORMATION IDENTIFYING THE QUALIFICATION

2.1 Name of qualification and (if applicable) title conferred

2.2 Main field(s) of study for the qualification

2.3 Name and status of awarding institution (in original language)

P.A. College is a private higher education institution, established in 1983, officially registered with the Ministry of Education and Culture. Its Business Administration and Business Computing programmes have been accredited by the relevant Cyprus National Accrediting Body (Council of Educational Evaluation-Accreditation, **CEE/SEKAP**) in 2000 and 2008 respectively.
http://www.moec.gov.cy/sekap/pdf/evaluation_college.pdf

2.4 Name and status of institution (if different from 2.3) administering studies (in original language)

2.5 Language(s) of instruction/examination

3. INFORMATION ON THE LEVEL OF THE QUALIFICATION

3.1 Level of qualification

3.2 Official length of programme

3.3 Access requirements(s)

4. INFORMATION ON THE CONTENTS AND RESULTS GAINED

4.1 Mode of study

4.2 Programme requirements

A student must satisfy the programme requirements as follows and as further outlined in the student prospectus

(http://www.pacollege.ac.cy/uploads/PROSPECTUS_WEB.pdf)

Degree Requirements	PA College Credit Units	ECTS
Core Modules	94	150
Option Modules	45 (minimum)	90
Total Requirements	139	240

A minimum average mark of 50% is required in order for the student to be awarded this qualification (1st Cycle Degree).

4.3 Programme details (e.g. modules or units studied), and the individual grades/marks/ECTS obtained

Please see next page

4.4 Grading scheme and, if available, grade distribution guidance Access requirements(s)

The grading system applicable is given in this section. The pass mark is 50%. At the end of each semester the student's average is calculated and is communicated to the student. The cumulative average takes into account the performance of the student up to the last semester completed. For honours degree candidates, the classification of the degree is determined on the basis of the student's performance during the last two years of the programme. If a student does not complete or fails the dissertation project, he/she is awarded an ordinary degree (without honours classification).

The grading scheme and grade distribution applied is as follows:

A = 80 – 100% - Excellent
B = 70 – 79% - Very Good
C = 60 – 69% - Good
D = 50 – 59% - Satisfactory
F = Less than 50% - Fail
P = Pass
DEF = Deferred
TR = Transferred
WITH = Withdrew
INC = Incomplete

For Honours degree the following scale applies

80 – 100% - First Class Honours
70 – 79% - Second Class, Upper Division
60 – 69% - Second Class, Lower Division
50 – 59% - Third Class

4.5 Overall classification of the qualification (in original language)

First Class Honours Degree

5. INFORMATION ON THE FUNCTION OF THE QUALIFICATION

5.1 Access to further study

Access to Post-Graduate Studies in Cyprus and abroad.

5.2 Professional status

Not Applicable

6. ADDITIONAL INFORMATION

6.1 Additional information

Not Applicable

6.2 Further information sources

P.A. College - <http://www.pacollege.ac.cy>
Ministry of Education - <http://www.moec.gov.cy>

4.3 PROGRAMME DETAILS (e.g. modules or units studied), and the individual grades/marks/ECTS obtained.

CODE	SUBJECT	SEMESTER	ECTS	GRADE
ACC 101	FINANCIAL ACCOUNTING	FS 2008	6	A
CSC 101	COMPUTING FOR BUSINESS	FS 2008	6	A
ENG 101	ENGLISH LANGUAGE I	FS 2008	6	B
MAT 101	MATHEMATICS/CALCULUS	FS 2008	6	A
MGT 101	INTRODUCTION TO MANAGEMENT	FS 2008	6	A
ACC 201	COST AND MANAGEMENT ACCOUNTING	SS 2009	6	B
ECN 101	INTRODUCTION/PRINCIPLES OF MICROECONOMICS	SS 2009	6	B
ENG 102	ENGLISH LANGUAGE II	SS 2009	6	C
MAT 201	STATISTICS I	SS 2009	6	A
MGT 201	ORGANISATIONAL BEHAVIOUR	SS 2009	6	B
CMS 104	COMMUNICATION AND INTERPERSONAL SKILLS	FS 2009	6	A
ECN 102	INTRODUCTION/PRINCIPLES OF MACROECONOMICS	FS 2009	6	A
FIN 201	FINANCE	FS 2009	6	A
MAT 202	STATISTICS II	FS 2009	6	A
MKT 207	MARKETING PRINCIPLES AND CONCEPTS	FS 2009	6	A
ENG 103	INTRODUCTION TO RESEARCH METHODS	SS 2010	6	A
LAW 208	COMMERCIAL LAW	SS 2010	6	A
MAT 203	QUANTITATIVE METHODS FOR MANAGEMENT	SS 2010	6	A
MGT 211	BUSINESS ENVIRONMENT AND POLICY	SS 2010	6	A
MGT 215	INFORMATION SYSTEMS MANAGEMENT	SS 2010	6	A
ACC 311	MANAGEMENT ACCOUNTING I	FS 2010	6	A
ACC 312	PRINCIPLES OF TAXATION	FS 2010	6	B
ACC 315	AUDITING I	FS 2010	6	A
MGT 303	STRATEGIC MANAGEMENT I	FS 2010	6	A
MGT 315	HUMAN RESOURCE MANAGEMENT I	FS 2010	6	A
ACC 321	MANAGEMENT ACCOUNTING II	SS 2011	6	B
ACC 322	TAXATION THEORY AND PRACTICE	SS 2011	6	B
ACC 325	AUDITING II	SS 2011	6	A
FIN 301	FINANCIAL MANAGEMENT	SS 2011	6	B
MGT 313	STRATEGIC MANAGEMENT II	SS 2011	6	A
ACC 403	FINANCIAL REPORTING PRACTICE	FS 2011	6	B
ACC 404	AUDIT AND ASSURANCE SERVICES	FS 2011	6	A
ACC 411	ADVANCED MANAGEMENT ACCOUNTING	FS 2011	6	A
FIN 403	CORPORATE FINANCE	FS 2011	6	A
DIS 400	DISSERTATION – PART A	FS 2011	6	PASS
ACC 412	TAX PLANNING APPLICATIONS	SS 2012	6	A
CSC 422	ACCOUNTING INFORMATION SYSTEMS	SS 2012	6	A
DIS 401	DISSERTATION – PART B	SS 2012	6	A
FIN 404	INTERNATIONAL FINANCIAL MANAGEMENT	SS 2012	6	A
MGT 415	HUMAN RESOURCE MANAGEMENT II	SS 2012	6	A
Summary of totals:				
TOTAL ECTS			240	
CUMULATIVE GRADE AVERAGE				84,09%
CLASSIFICATION AWARD AVERAGE				85,63%

7. CERTIFICATION OF THE SUPPLEMENT

7.1 Date

29/06/2012

7.2 Signature

Dr. Andreas Patsalides

7.3 Capacity

DIRECTOR

7.4 Official stamp or seal



8. INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM (Please see attached)

8. INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM

The Education system in Cyprus consists of the following stages:

Pre-Primary education:

Pre-Primary Education is compulsory for all children between 4 8/12 – 5 8/12 years old. Children are also accepted over the age of 3. This level of education aims to satisfy the children's needs for the development of a wholesome personality in an experiential environment which enables them to recognize their capabilities and enhance their self-image.

Primary Education:

Primary education is compulsory for all children over the age of 5 8/12 and has a duration of 6 years. The aim of Primary Education is to create and secure the necessary learning opportunities for children regardless of age, sex, family and social background and mental abilities.

Secondary Education:

Secondary General Education offers two three-year cycles of education – Gymnasio (lower secondary education) and Lykeio (upper secondary education) – to pupils between the ages of 12 and 18. The curriculum includes core lessons, interdisciplinary subjects and a variety of extracurricular activities.

Instead of the Lykeio, pupils may choose to attend Secondary Technical and Vocational Education which provides them with knowledge and skills which will prepare them to enter the workforce or pursue further studies in their area of interest.

Higher Education:

At present, public and private universities operate in Cyprus.

Public Universities

1. The University of Cyprus
2. The Open University of Cyprus
3. The Cyprus University of Technology

Private Universities

1. European University- Cyprus
2. Frederick University- Cyprus
3. Neapolis University- Cyprus
4. University of Nicosia- Cyprus
5. University of Central Lancashire – Cyprus

State Higher Education Institutions:

Higher education in Cyprus is also provided by a number of State Higher Education Institutions, and an even greater number of Private Institutions of Higher Education, none of which has university status. The State Institutions of Higher Education, offer vocational programmes of study with a duration ranging from one to three academic years. These programmes do not provide access to second cycle programmes. The apolyterion or equivalent qualification, is a prerequisite for access to the programmes offered by State Higher Education Institutions and candidates for entrance to a particular programme are ranked according to their performance in the Pancyprian Examinations.

Private Institutions of Higher Education:

Currently, 25 Private Institutions of Higher Education are registered with the Ministry of Education and Culture some of which have branches in other cities in Cyprus, besides Nicosia. Private Institutions of Higher Education do not have university status but they offer both academic and vocational programmes of study at the undergraduate and postgraduate levels.

Quality Assurance and Accreditation

The competent body for quality assurance and accreditation of the programmes offered by Private Institutions of Higher Education is the Council for Educational Evaluation-Accreditation (Symvoulío Ekpedeftikís Axiologísís Pistopiísis, SEKAP), which is a member of ENQA. At present, a number of programmes offered by the Private Institutions, have been evaluated and accredited by SEKAP. These programmes fall into the following categories:

- Academic and Vocational programmes of study lead to the following qualifications: Certificate (1 year), Diploma (2 years) and Higher Diploma (3 years). For access to these programmes the apolyterion or equivalent qualification is a prerequisite.
- First cycle programmes (4 years), lead to the award of a Bachelor Degree. For access to these programmes the apolyterion or equivalent qualification is a prerequisite.
- Second cycle programmes (1 to 2 years) lead to the award of a Masters Degree. The prerequisite for access to these programmes is the Ptychio, or Bachelor, or equivalent qualification.

Recognition of Higher Education Qualifications

The competent national body for the recognition of higher education qualifications is the Cyprus Council for the Recognition of Degrees (Kypriako Symvoulío Anagnorísís Titlón Spoudón, KYSATS). KYSATS recognizes equivalence, or equivalence-correspondence for first cycle titles, or just equivalence for postgraduate titles (second or third cycle). KYSATS may also recognize joint degrees.

Quality Assurance Agency

The establishment of a Quality Assurance Agency has been approved by the Council of Ministers of the Republic of Cyprus. The aim of this Agency is to promote quality assurance in both the public and the private institutions of higher education, through various measures which include external accreditation and development of internal quality culture. These efforts are in line with the Berlin Communiqué, the ENQA Standards and Guidelines on QA, as accepted by the Bergen Communiqué and the Agreement on Quality Assurance in the EU.

Structure of the Education System of Cyprus

