

Course unit title:	Introduction to Management								
Course unit code:	MGT 101								
Type of course unit:	Compulsory								
Level of course unit:	Bachelor (1st Cycle)								
Year of study:	1								
Semester when the unit is delivered:	1								
Number of ECTS credits allocated :	6								
Name of lecturer(s):	Mr Demetris Toumbas Ms Irene Antoniou								
Learning outcomes of the course unit:	<ul style="list-style-type: none"> • Review the skills required by managers in goal setting and planning • Demonstrate effective communication skills in presenting information • Formulate arguments in the direction of effective decision making and problem solving • Demonstrate awareness of problems faced by businesses in the decision making process when communicating and motivating employees • Appraise diversity awareness, social responsibility, total quality management and other contemporary management issues • Assess the potential benefits to business organizations which manage effectively any arising crucial contemporary issues • Evaluate the role of governance and ethical behaviour in organizations • Employ case study information in order to identify how managerial skills can be applied during the practice of management 								
Mode of delivery:	Face-to-face								
Prerequisites:	None								
Recommended optional program components:	None								
Course contents:	This course aims to provide students with an understanding of the nature and role of management in an organization focusing mainly on the major management functions: planning, organizing, leading, controlling. Theory and application exercises are combined to enable the students to develop the management skills necessary for people possessing a managerial position in an organisation.								
Recommended and/or required reading:	<p>Textbook: Schermerhorn, J. R. Jr. (2011). <i>Introduction to Management</i>. 11th ed. (International Student Version), Wiley.</p> <p>Recommended reading(s): DuBrin, A. (2009). <i>Essentials of Management</i>. 8nd ed. Cengage Learning.</p>								
Planned learning activities and teaching methods:	Through lectures, class discussion and library work students examine the introductory concepts relating to the management of business organisations.								
Assessment methods and criteria:	<table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Class Participation</td> <td style="text-align: right;">5%</td> </tr> <tr> <td>Midterm Examination</td> <td style="text-align: right;">15%</td> </tr> <tr> <td>Assignment</td> <td style="text-align: right;">10%</td> </tr> <tr> <td>Final Examination</td> <td style="text-align: right;">70%</td> </tr> </table>	Class Participation	5%	Midterm Examination	15%	Assignment	10%	Final Examination	70%
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Language of instruction:	English								
Work placement(s):	No								